

Small MS4 Annual Report Form AZPDES Permit AZG2002-002

A. General Information

Name of Municipality or System: _____

Contact Name: _____

Contact Telephone Number: _____ Email Address: _____

Annual Report Year: ☐ December 19, 2002 – June 30, 2004 ☐ July 1, 2004 – June 30, 2005
☐ July 1, 2005 – June 30, 2006 ☐ July 1, 2006 – June 30, 2007

B. Describe the SWMP status

1. Complete Table 1, as shown in Example 1. Use additional space if necessary.
2. Highlight any rows describing BMPs that will continue or commence during the next reporting period. Provide the proposed completion date.

EXAMPLE 1

BMP	Measurable Goal	New	Start Date	Implementation Status	Effectiveness in reducing pollutants is being measured by
Staff Training	Assess Pollutants	No	June 2003	Complete	Report on pollutants
Staff Training	Develop city operations SWPPP	No	September 2003	Complete	Training program for staff
Staff Training	Annual training for all public works and streets staff	No	January 2004	Ongoing. Actually began in March 2004 End Date: August 2006	Approx. 20 staff trained annually

TABLE 1

BMP	Measurable Goal	New	Start Date	Implementation Status	Effectiveness in reducing pollutants is being measured by

C. Check “yes” or “no” as it applies to your municipality. Provide a brief description as an addenda when you check ‘yes’ to any of the following statements. ADEQ would like the description to include the information in Part C of the instructions for this form.

- | | | |
|---|------------------------------|-----------------------------|
| 1. Changes have been made to the SWMP. | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. A waterbody within 10 miles of the municipality’s jurisdiction has been indicated as an “impaired” water in Arizona’s current 303(d) list. | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. A TMDL has been approved by EPA for a receiving water within 10 miles of the municipality’s MS4 jurisdiction. | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 4. The municipality annexed lands. | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 5. The municipality conducted analytical monitoring of stormwater quality. | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

D. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature

Date

Name (printed)

Title

INSTRUCTIONS

The permittee must annually review the SWMP in conjunction with preparation of the annual report required under Part V.G. of the permit. The permittee must submit annual reports to ADEQ for each year of the permit term. Annual reports are due no later than September 30 of each year, beginning in 2004. This document is a suggested format for annual reporting that is meant to be completed electronically. Use of this form does not guarantee compliance with the General Permit's annual reporting requirements, nor does it in any way establish new regulatory requirements, or change existing regulatory requirements.

A. General Information

Provide the name of the municipality or owner/operator of the storm sewer system.

Provide the name, telephone number, and email address for the stormwater program contact person.

Place a check mark in the box corresponding to the current annual report year.

Reporting Periods

Annual Report Year 1: Covers activities from December 19, 2002 – June 30, 2004

Annual Report Year 2: Covers activities from July 1, 2004 – June 30, 2005

Annual Report Year 3: Covers activities from July 1, 2005 – June 30, 2006

Annual Report Year 4: Covers activities from July 1, 2006 – June 30, 2007

Submit one copy of your annual report to:

Water Quality Compliance Section

Compliance Data Unit

Arizona Department of Environmental Quality

1110 West Washington

Phoenix, AZ 85007

B. Stormwater Management Program Status

The annual report must include a description of the status of compliance with permit conditions, including an assessment of the appropriateness of the identified best management practices, progress towards achieving the statutory goal of reducing the discharge of pollutants to the Maximum Extent Practicable and protecting water quality, and the measurable goals for each of the minimum control measures. (Part V.G.a of the permit)

Highlight any rows indicating measurable goals that will either be completed in the next reporting period or that will be continued into the next reporting period. For example, if you plan to provide ongoing bi-annual training of employees lasting until January of the following year, you would highlight the row(s) showing measurable goals associated with that training.

There may be multiple measurable goals under each BMP and you are required to provide information on each measurable goal. Designate one row for the description of each separate measurable goal. See a description of the type of information to be entered in each column below:

1. **BMP:** List ALL BMPs last reported to ADEQ in a SWMP or annual report.
2. **Measurable Goals:** List ALL measurable goals last reported to ADEQ in a SWMP or annual report.
3. **New:** If BMPs, Measurable Goals or dates are new, please place a check mark in this column.
4. **Start Date:** Indicate the Start Date last reported to ADEQ in a SWMP or annual report.
5. **Implementation Status:** Report the implementation status of the measurable goal or BMP at the time of reporting. If there have been any changes to the BMP (such as replacement with another BMP, a new measurable goal, a revised start date, etc.) indicate this in the column labeled "Implementation Status". Other appropriate answers would be "ongoing", "complete", or "on-schedule". Also provide the expected implementation date.
6. **Effectiveness in reducing pollutants is being measured by:** Indicate how the municipality is quantifying reduction of pollutants to the Maximum Extent Practicable as a result of this management practice. Provide numbers or measures if available, but do not attach supporting documentation.

C. SWMP Modifications and Additional Information

Modifications to the stormwater management program can be addressed in the annual report in accordance with Part V.E. and Part V.G. of the permit. The paperwork burden may be decreased if you supply this information in conjunction with the annual report as requested below.

Place a check mark in the appropriate box. If you check "yes" to any of these questions, you will need to provide additional details as an addenda.

1. **Changes have been made to the SWMP.** See Part V.E. of the permit. Consider changes that have been made in BMPs, measurable goals, dates, contacts, procedures or details that were not available at the time ADEQ last reviewed your SWMP (such as ordinance language). Be sure to provide the following information if you checked that the measurable goal or BMP is “new” in Part B of the annual report form:
 - a. If changes made include additions or substitutions of BMPs, please indicate this on a separate sheet of paper and include a written analysis explaining why the management practice is ineffective or infeasible (including cost prohibitive) and why the replacement management practice is expected to achieve the goals of the management practice to be replaced.
 - b. Summarize any changes made to the SWMP that have removed any controls (including measurable goals or BMPs) or components (including dates) that have been made to the SWMP.
2. **A waterbody is impaired.** See Part I.D.5.b of the permit. The 305(b) Water Quality Assessment Report describes the status of surface and ground water resources in Arizona in relation to state water quality standards. The report is so named because it fulfills requirements of Section 305(b) of the federal Clean Water Act. Accompanying the report is a list of Arizona's impaired waters, as required by Section 303(d) of the Clean Water Act. As of the date of publication of this annual report guidance, the 303(d) list is located on ADEQ's website at: <http://www.adeq.state.az.us/enviro/water/assessment/assess.html>

If a municipality locates a waterbody listed as impaired within 10 miles of its jurisdiction, you must identify the sources of impairment to that waterbody and evaluate the likelihood of your discharge contributing to that water's impairment.

If the impairment is considered by the municipality or by any documentation in the 305(b) report to be associated with the quality of stormwater runoff from your municipality, you must attach the following:

- a. a separate sheet describing the BMPs the municipality will use to control discharges to the impaired water
- b. a separate sheet describing the monitoring program associated with the pollutant(s) of concern and the effectiveness of the BMP(s) in reducing the pollutant.

If the impairment is either not identified in the 305(b) report as being associated with the municipality's discharge or if the municipality does not consider its discharge to be the cause of, or contribute to, the impairment, you must include a statement stating so together with supporting documentation.

3. **A TMDL (Total Maximum Daily Load) has been finalized.** See Part I.D.5.a of the permit. A Total Maximum Daily Load is the maximum amount (load) of a water quality parameter which can be carried by a surface waterbody, on a daily basis, without causing an exceedance of surface water quality standards. TMDL

calculations are made for waters listed as impaired on the [state's 303\(d\) List](#). Every two years, states submit a list of impaired waters and a schedule to establish TMDLs to the EPA. The EPA reviews and approves the 303(d) Lists and schedules. As of the date of publication of this annual report guidance, a list of the TMDLs approved by EPA is located on ADEQ's website at:

<http://www.adeq.state.az.us/environ/water/assessment/status.html>

If a TMDL has been approved by EPA for a waterbody within 10 miles of the municipality's jurisdiction, the municipality must review the TMDL to identify any water quality concerns, load allocations or waste load allocations that would be affected by the municipality's discharge of stormwater.

- a. If the TMDL indicated any load allocations or waste load allocations for the municipality, you must attach the following:
 - i. a separate sheet describing what BMPs the permittee will use to meet requirements
 - ii. a separate sheet describing the monitoring program associated with the pollutant of concern
 - b. If the TMDL did not indicate load allocations, waste load allocations or any other requirements for the municipality, the permittee must include a statement stating so together with supporting documentation.
4. **The municipality has annexed lands.** See Part V.G. of the permit. On a separate sheet describe the area annexed (or provide a map indicating the annexed area) and a description of the BMPs to be implemented within new areas annexed over the past year that are located within the regulated boundaries of the MS4. Any structural BMPs located within the annexed area must be indicated on the map or description.
5. **The municipality conducted analytical monitoring of stormwater quality.** See Part V.G of the permit. On a separate sheet, attach a summary of any monitoring data used to assess the success of the program at reducing pollutants to the maximum extent practicable. The summary should include a discussion of results and any actions they may have precipitated. Be sure that your data collection has followed the requirements of Part VI.K of the permit. It is not necessary to include DMRs unless ADEQ specifically asks for them.

D. Certification

Certification of each annual report must be made in accordance with the signatory requirements in Part VI.L of the permit.